

COMMUNITY PRESERVATION COMMITTEE

Draft: June 9, 2014

JUNE 5, 2014

Approved: August 7, 2014

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance; Judy Brainerd, Julian Enroth (Chair), Alan McClennen (Vice-Chair), Paul McNulty, Gilbert Merritt, Ron Peterson, Meff Runyon. Absent; Bill Garner, Catherine Hertz.
2. There was no public comment.
3. ***On a motion made by Paul McNulty and seconded by Judy Brainerd, the minutes of the May 1, 2014 meeting were approved. 6-0-1***
4. Review of Annual Town Meeting Action – Including Amendment to CPA Budget – Project 10 Elementary School Playground Enhancement
  - a. Elementary School Playground Enhancement
    - i. Emergency vehicle access and disability parking were not approved.
    - ii. As funding did not change, will need a revised sketch on what funds will be used for.
  - b. Old Firehouse
    - i. Cannot use CPA funds for a new building.
    - ii. The building is under the jurisdiction of the Board of Selectmen.
5. FY 205 Projects – Award Letters, Grant Agreements, Monitors, Other
  - a. Old Firehouse (Bill Garner monitor) – Put project on hold. Secretary of Interior standards have to be followed. This is an historic building.
  - b. Federated Church (Alan McClennen monitor)
  - c. OHS Archival Preservation (Meff Runyon monitor)
  - d. Odd Fellows (Catherine Hertz monitor)
  - e. Habitat 6<sup>th</sup> House (Julia Enroth monitor)
  - f. Cape Cod Village (Alan McClennen monitor)
  - g. Canal House (Paul McNulty monitor)
  - h. Town-wide Trail (Meff Runyon monitor)
  - i. Outer Beach (Judy Brainerd monitor)
  - j. Elementary School Playground (Bill Garner monitor)
  - Award letters and grant agreements should be distributed by July 1.
  - CPC Grant Agreement reviewed.
  - Invoice Validation form, attached to the back of the Grant Agreement, needs to be filled out with each invoice.
  - Alan McClennen reported that he has met with Mike Ford and John Kelly. Proceeding with special Grant Agreement for Cape Cod Village.
6. Project Monitoring – Updates and Invoices
  - a. Hinckley Affordable Housing (Catherine Hertz monitor) – Project will be closed out.
  - b. OHS Document/Photograph Restoration – Phase III (Alan McClennen monitor) – Requires an Invoice Validation Form for an invoice that was submitted.

- c. OHS Land and Septic Survey (Bill Garner monitor) – Town Meeting approved use of funds for other work that needs to be done.
  - d. Putnam Farm (Catherine Hertz monitor) – No new information.
  - e. Namskaket Rd./Bevan Way Habitat Housing (Julia Enroth monitor) – Getting permits for demolition of the old house. Expanded use of previous funds for the five houses. Leedara Zola will attend a future CPC meeting to give an update.
  - f. Open Space and Community Housing Support Funds – No new information.
  - g. Eldredge Park Irrigation Well (Judy Brainerd monitor) – Will blast out the old well.
  - h. Old Firehouse Renovation Feasibility Study (Bill Garner monitor) – No new information.
  - i. Academy Playhouse Renovation (Julia Enroth monitor) – Received an invoice for architectural work.
7. CPC Reappointments – Reminder to have committees/commissions to reappoint.
8. End of Year Financial Matters
- a. End of May financial report was reviewed.
  - b. Putnam Farm – Alan McClennen reported that Conservation Commission will go to County Commission to have an access road coming from Rock Harbor.
  - c. Alan discussed property on Portanimicut Road, which gives access to the water.
  - d. Meff Runyon discussed Cedar Pond property that will be taken for taxes owed.
9. ***On a motion made by Alan McClennen and seconded by Judy Brainerd, the meeting was adjourned at 5:59 pm. 7-0-0***

Respectfully submitted,



Sandra A. Marai, Secretary  
Community Preservation Committee

**\*\*Supporting documents on file at Town Hall**